

Dear Parent/Carer

I hope you are well. Please don't get your hopes up, it's not Friday yet. I thought you would appreciate receiving this letter earlier than normal to allow you a couple of days to contact us if you have any questions.

Although the majority of students have not been in college since March, I am sure everyone is still looking forward to the summer break. All students and parents who have been working hard to ensure they have completed their home learning certainly deserve it.

Before I move on to our plans for September, I would like to share a few general end of term messages:

Thank you

Your continued support this year has been very much appreciated, particularly over the last few months. The positive messages, phone calls, emails and conversations have helped us all through what has been a very different and at times challenging time.

Uniform & logo

Could I please remind you that from September all NEW uniform and PE must have the new college logo (see above)? Any student who is **currently** in Year 9 or 10 can continue to wear their current uniform when we return in September, however when you replace this please ensure you buy the new version. All new Year 9 students must wear the new blazer and PE kit. All our suppliers have been asked not to sell the old style. During the partial re-opening for Year 10 & 12 we have overlooked some incorrect uniform worn by some students for example the style of skirt or trousers, black trainers etc. We will however be insisting that all students follow our full uniform and appearance expectations from September. Thank you in advance for your support and understanding.

Staffing

I am pleased to report that we have had minimal staff turnover again this year and once again we are fully staffed from September. I am really pleased with the new staff who have been appointed and we look forward to welcoming them after the summer break.

We do however say goodbye to the following staff and we wish them well for the future:

Miss D Stephenson – teacher of science

Miss M Withers – teacher of PE

Mrs S Gallimore – cover supervisor

Mr J Rayner – teacher of Design Technology



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Huddersfield Road, Shelley
Huddersfield HD8 8NL



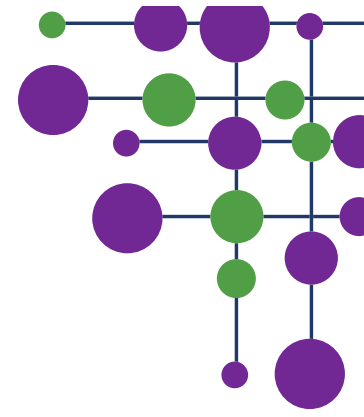
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A special mention must go to Julian Rayner who leaves us after 30 amazing years at Shelley. I know many parents and ex-students will have fond memories of being taught by Julian, he has had a positive impact on thousands of students during his time at Shelley.

We also wish Mrs Banks and Mrs Whitworth (maths) and Mrs G Mellor (exams & data) good luck during their maternity leave.

Staff joining us in September are:

Miss A Mahmood – teacher of science
Miss M Bailey – teacher of design technology
Miss J Morley - teacher of design Technology
Miss H Bullas – teacher of maths
Miss N Scully – Lead Practitioner/teacher of maths
Mr J Wimpenny – Safeguarding and Student Well Being Officer
Mr C Tobin – Exams and Data Administrator

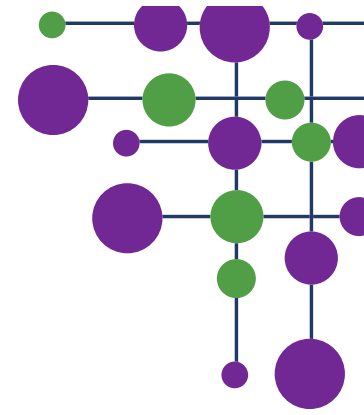
Student Success

With such a focus on keeping safe, home learning and re-opening plans it could be easy to forget the achievements of our students and staff before and after lockdown. Here a few highlights, apologies if I've missed anyone, however there were so many:

- Josh H's daily walk to school during lockdown;
- Arrabelle H, competition winner for artwork on the cover of Pink Pig catalogue
- Sophie C, slept outside to raise funds to homeless charities
- Launch of Shelley Pastoral Instagram;
- A phenomenal amount of cooking and baking during lockdown;
- Launch of Shelley You Tube channel;
- Anti Bullying Alliance certification – Gold Status;
- Donation of PPE to local hospitals;
- 'Inspirational' Tik Tok's;
- Trips to Nice, Berlin, Cranedale, Houses of Parliament, Bridgewater Hall in Manchester, Shelley Dancers performing at the Duke of Edinburgh awards in Huddersfield, BBC Good Food show;
- Sports Relief and Children in Need and monies raised for charity;
- Whole school production of Matilda Musical;
- Collection of over 1000 items for the Welcome Centre;
- Providing ICT help, assistance and tutoring to senior citizens in the local community.

Sporting achievements

- Girls U15 rugby team;
- YR9 Girls Touch Rugby team;
- YR11 Rugby team, a finalist for Examiner Team of the Year award,
- Charlie M, darts extraordinaire;
- Jack P, making his debut on BGT;
- Joshua F, squash & badminton including competing in west Yorkshire finals;



- Cody G - Boxing;
- Ella M – open swimming;
- Emma L – synchronised swimming GB squad;
- Ben T – British Motor Cross;
- Joshua H - Tyke Cyclo-Trial Club Championship 2019.

Septmeber re-opening

Since the government announcement that all students must return to school full time from September, we have been working hard to plan our return. It is sometimes difficult to know how much detail to share, however considering the situation I thought you would want to know as much detail as possible.

I appreciate there is a lot to take in, however when students arrive at college on their first day in September there will be staff to meet and greet them and ensure they know where to go. Time has been allocated at the start of the day to share all the information with students before they start their normal timetabled lessons.

Key Principles

- The health and safety of students and staff remains our key priority;
- We continue to follow and adhere to government guidelines;
- All staff and students return to college full time;
- We continue to deliver a full curriculum.

Government Guidelines

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Supporting students

We appreciate that some students may be feeling nervous or anxious about returning to college, therefore a package of support will be available if required. If you have any specific concerns please contact the appropriate Student Manager who will ensure the support is provided.

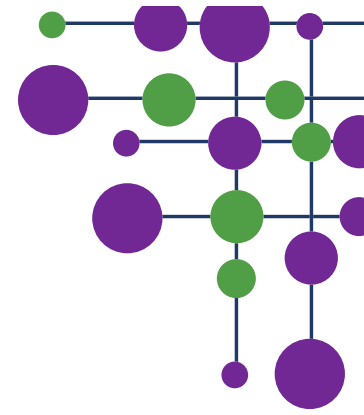
Year 10 – kim.modeste@sharemat.co.uk

Year 11 – lisa.petrozzi@sharemat.co.uk

Sixth Form – mia.booth@sharemat.co.uk

To help keep students and staff safe we made some amendments to our behaviour policy (Commitment to Learning), please see the attached document. Students will be informed of the changes on their first day back in September, however it would be appreciated if you could go through them with your son/daughter before they return.

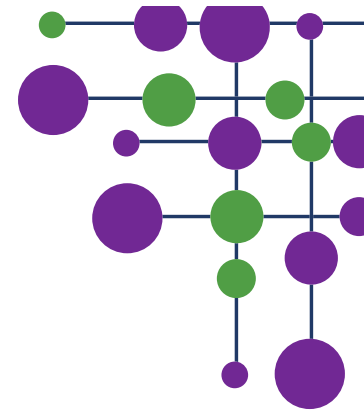
Summary of our strategy



- Students will be grouped in half year groups (bubbles). Year 9, 10 & 11 (approx. 180 students) and 6th Form (approx. 220 students);
- Each bubble will be located in a specific area of school. All lessons, social time, lunch, toilet breaks etc. will be confined to their designated area (see below);
- Classrooms will be arranged to ensure students are front facing;
- Teachers will 'teach from the front' wherever possible and keep close interactions with students to a minimum;
- Staff should keep at least 2 metre distance from students;
- Students must keep their social distance, particularly during social times and moving around school. Direct physical contact will not be permitted;
- Extra duty staff will be allocated to key positions to monitor movement and interaction during social times, before and after school;
- Hand and respiratory (catch it, bin it, kill it) protocols will be high profile around college. Hand sanitiser will be readily available throughout college and everyone will be encouraged and reminded to use it &/or wash their hands regularly;
- Students should arrive at college in a specific time slot and will leave at staggered times. (see below);
- We are encouraging as many students as possible to walk or cycle to college. Students should avoid catching a bus, particularly a service bus however if this is unavoidable we will encourage them to sit in their 'bubbles'. The bus companies have stipulated that students must wear a face covering on all services, including the school buses;
- A number of car parking bays have been allocated for drop off/pick up, therefore if travelling by car students should be dropped off and collected in a specific zone (see below). If you are collecting your son/daughter off the college site, please encourage them not to break their bubble;
- Students will continue to be taught all their subjects, however with safety in mind, some changes will be made in practical subjects including PE, technology and music;
- Core PE practical lessons will take place outside during the first half term, with limited equipment used. Any equipment that is used will be cleaned before use by another bubble. Changing rooms will be allocated on a rota basis and cleaned before use by another bubble;
- Students should bring all the equipment required for each day, including PE kit, books, scientific calculator, pens, pencil, rubber, ruler, protractor, pair of compasses, glue stick and a whiteboard pen. This is vitally important as teachers will not be able to lend students any equipment. Equipment must not be shared between students and students' books will not be taken in by teachers. Please let us know if you need any help purchasing any of this equipment;
- As movement around school will be limited to each bubble and to create more space in social areas and on corridors, lockers will not be used and some will be removed temporarily;
- Extra-curricular activities and trips will be kept to a minimum, with detailed risk assessments considered. No contact sports or overnight trips will take place;

In the case of a suspected or confirmed case:

- Anyone with symptoms would be isolated in a designated room. This room will be locked at all other times. The room would have a deep clean after use;
- Parents/carers will be informed and the student collected from college for testing;



- The students would have to self-isolate for at least 7 days;
- Government 'stay at home' guidance will be shared with the appropriate people;
- Anyone in school who has been in direct close contact (within 1 metre) or proximity contact (1-2 metres for 15 mins) with a person who has tested positive would be sent home;
- Staff who are supervising a student with symptoms should keep at least 2 metre distance &/or wear PPE and clean their hands regularly;
- If tested positive anyone who has been in the same bubble or school bus would be identified and the 'track and trace' protocol would be implemented;
- In response to a positive test the local health protection team would be informed and their guidance followed.

Arrival at college

If arriving on foot, bike or by car students should arrive at the following times:

- Year 9 – arrive by 8.10am
- Year 10 – arrive between 8.10 and 8.20am
- Year 11 – arrive between 8.20 and 8.30am
- Sixth Form – arrive any time before 8.30am

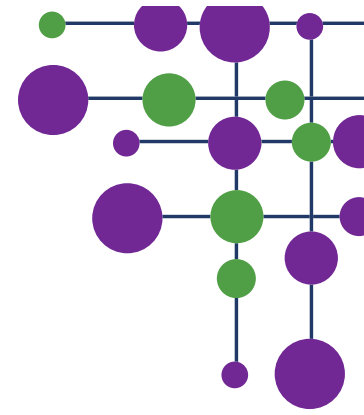
If you are dropping your child off, please do so on the main road or in the designated zone around the turning circle. Upon arrival students should go directly to their designated area via correct entrance. (see below). Staff will be on duty to welcome students and help them go to the correct area of school

- Year 11 dropped off near the entrance/opposite the bungalow and enter via the science entrance;
- Year 10 towards the middle of the turning circle/opposite the flower pots and enter via the main student entrance by reception;
- Year 9 towards the bottom of the turning circle by the exit, walk around the back of the PE department and enter via their social area door;
- Sixth Form on the turning circle road near to the Sports Hall path, use the path at the bottom of the sports hall and MUGA and make their way to the Altitude Building.

Students who arrive late, but before 8.50am should go directly to their period 1 lesson. Students who arrive late after 8.50am should sign in at the Pastoral Reception with Mrs Whitaker.

Departure from college

- Pastoral staff or SLT will oversee a staggered departure each day. Year 9 will leave at 2.50pm, Year 10 at 2.55am and Year 11 & 6th Form at 3pm.
- Students must leave the site immediately or board their bus. If queuing for a bus, students should remain in their bubble.
- If being collected by car, please use your allocated zone, arrive at the correct time and leave the site as soon as you have collected your child. If you arrange to pick your son/daughter up from off-site, please encourage them to remain in their bubble.



Timings of the day

Monday		Tuesday to Friday	
8.40-9.10	Skills for Life	8.40-9.50	Period 1
9.10-10.05	Period 1	9.55-10.55	Period 2*
10.10-11.05	Period 2*	10.55-11.10	Break
11.05-11.20	Break	11.15-12.15	Period 3*
11.25-12.20	Period 3*	12.15-12.50	Lunch
12.20-12.55	Lunch	12.55-13.55	Period 4
13.00-13.55	Period 4	14.00-15.00	Period 5*
14.00-15.00	Period 5*		

Social areas (before school, break and lunch)

	Indoor area (food served here)	Packed lunch	Social time/outside space
9rs	Gym	F50 & F51	Redgra
9tu	Year 9 social area	G63 & G66	Year 9 Quad
10jk	Year 11 Social area	G60 & G61	Rugby field (via Y11 social area)
10lm	Year 10 Social area	H80 & H81	Year 10 Quad
11jk	Dining room	C23 & C33	MUGA
11lm	New Hall	C24 & C25	Bottom football field (via science exit)
6 th Form	Altitude or off site	Altitude or LRC	Outside Altitude or off site

Key dates and arrangements for week commencing 7th September 2020

Date	Year groups in college	Notes
Monday 7 th Sept	None	INSET day
Tuesday 8 th Sept	Year 9 & 12	Period 1 to 3 - tutor based induction, led by tutors Period 4 & 5 - timetabled lessons
Wednesday 9 th Sept	All Year groups	Period 1 & 2 – induction/return to school programme delivered by timetabled staff. Period 3, 4 & 5 – normal timetabled lessons
Thursday 10 th Sept	All Year groups	Normal timetable
Friday 11 th Sept	All Year groups	Normal timetable

Apologies again for the length of the letter, however I hope you find the level of detail useful when helping your son/daughter prepare for September. If you have any questions please contact us before 3pm on Friday 17th July.

We are looking forward to seeing Year 11 & 13 students and celebrating their success when they collect their exam results in August. Please refer to the letter sent by Mr Cowling earlier this week for specific details and timings. In the current Covid situation, it is important that all students arrive at the correct time and adhere to our guidelines when in college.

We are looking forward to welcoming Year 9 & 12 students on Tuesday 8th September and Year 10, 11 & 13 on Wednesday 9th September.

Finally, please have an amazing summer, stay safe and look after yourself and your family.

Regards
Dave Wadsworth

